

ASSAM POWER GENERATION CORPORATION LTD.

Date:/...../.....

To,
The General Manager (HR),
Assam Power Generation Corporation Ltd.
3rd Floor, Bijulee Bhawan, Paltanbazar,
Guwahati-781001

Sub: **Application for Personal Identity Card.**

Sir,

In pursuance of Board's Memo No. ASEB/GA/401/91/Pt/A Dated: 5th December 1992, I am to request you kindly to issue me a Identity Card in respect of which I furnish below the necessary particulars.

PARTICULARS OF THE EMPLOYEE: (ALL IN BLOCK LETTERS)

1. Full Name :-
2. Father's/Husband's Name :-
3. Official Designation :-
4. Establishment in which working :-
at present with location
5. Date of Birth :-
6. Sex (Male/Female) :-
7. Permanent address with name :-
of police station
8. Present address of residence :-
9. Identification Mark :-
10. Blood Group :-
11. Contact No. :-
12. 2(two) copies of stamp size
Photograph to be enclosed

Verified by:

Controlling Officer of the
Employee

Yours Faithfully

Please do not put date with signature